TO BE FILLED IN BY A BANK OFFICIAL 1. Please include the details of the customer who has proposed for the closure of his/her bank account. Vintage (no. of months) Profitability Band Balance at the time of closing (Rs.) YES / NO AMB in previous 4 months (Rs.) AMB charges levied in the last month YES / NO RTBM Customer (from 7005 screen) YES / NO If the Vintage is less than 6 months - Charges recovered YTD 3 months Transaction Volumes (from 7005 screen) CD CW CD CW CI || CI **Product Holding** 2. Please note the detailed reasons stated by the customer for closure of his/her existing HDFC Bank account after discussion with him/ her. 3. Please note down the defense put forth to the customer for retaining the account. (for closures with reason codes in Sr. No. 1 to 7 only) If the customer opts to retain his/her account with us, please obtain his/her signature below and retain the form for future use. **Customer Declaration** I/We confirm that I wish to retain my account with the bank Full Name Signature Checklist ATM Card, if any, destroyed ☐ Cheque leaves, if any, destroyed (no.1_ (nos. from to (no.2_ Standing Instructions deleted Super Saver OD limit zeroised If paid by MC/DD No. Dated Balance in a/c Service charges, if any Rs. ☐ recovered ☐ waived off (Approval grid reference number Amount paid **Branch Use section CPU Use Section** Date of Receipt DD /MM /YYYY Branch Code Date of Receipt at Central Desk Signature Verified by Name & Signature: Signature Verified by Name & Signature Employee Code Employee Code: POD No for rejection Processed / letter send on -HDFC Bank is just a call away - Call PhoneBanking for any enquiries/complaints (079) 6160 6161 Andhra Pradesh 99494 93333 Ahmedabad Bengaluru (080) 6160 6161 99571 93333 Assam (044) 6160 6161 Chennai Gujarat 98982 71111 Delhi & NCR (011) 6160 6161 99962 43333 Haryana Hyderabad (040) 6160 6161 Karnataka 99458 63333 Kolkata (033) 6160 6161 Kerala 98956 63333 Mumbai (022) 6160 6161 Madhya Pradesh / Chhattisgarh 98936 03333 Pune (020) 6160 6161 Maharashtra (except Mumbai) and Goa 98906 03333 Chandigarh (0172) 6160 616 Orissa 99379 03333 Kochi (0484) 6160 616 Punjab 98153 31111 (0731) 6160 616 98750 03333 Indore Rajasthan (0141) 6160 616 Tamil Nadu / Pondicherry 98406 73333 Jaipur (0522) 6160 616 Uttar Pradesh / Uttarakhand 99359 03333 Lucknow West Bengal / Sikkim / Andaman & Nicobar (0612) 6160 616 98310 73333

Meghalaya / Tripura / Nagaland / Mizoram / Arunachal Pradesh / Manipur (Toll-free from BSNL landline): 1800 345 3333

Jammu & Kashmir / Himachal Pradesh (Toll-free from BSNL landline): 1800 180 4333

	HDFC BAN	K		COMBINED A	ССО	UN ⁻	T CL	.osı	JRE	FC	DRM			Bar	Code		
	We understand your wo	orld										D	ate :	D D	MM	YY	YY
	1. Please fill the	e detail	s in C	APITAL LETTERS			2. Plea	ase strik	e-off a	s NA	for detai	ls which	are n	ot app	licable		
	/ We request you to close my	y / our	Savin	gs / Current Account													
	N A M E N A M E N A M E N A M E If there are more than 3 hold	o o ders the	en ple	F I R S T S E C O N D T H I R D ase fill up the additional for	orm	H O H O	L D L D	E R E R E R									
*(Pay the proceeds by us per the current income tax We confirm that all unused of We are enclosing / destroyin	Cash rules, cheque	if the	ed to me/us have been er	ne of aconclosed	count o	closure oyed by	y me/us	s Rs. 2 (Nos.	from _	_ /- the pay		ome Br C Bank II be m	Accor	:10 wo	Manag	ays ger's che
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No.	Product	(√)	No.	Product	(√)	No.	Product	(√)	No.	Product	(√)
1	Depository Account		4	Loan		7	Locker		10	Other ECS / SI	
2	TPP / ISA		5	Gold Loan		8	SI for Kids				
3	Trading Account		6	FD Interest Payment		9	Credit Card				

submitted additional request for delinking or closing these products. Please also note that any other ECS / SI of other company linked to this account will get closed / deleted consequent to the closure. I am aware that the time lines mentioned above will be applicable only if the CASA account does not have any linkages.

I/We confirm that I/We do not have any other relationship held with HDFC Bank linked to this account

Signature of Sole / 1st holder	Signature of Second holder	Signature of Third Holder
Name	Name	Name

SECTION A: CONSOLIDATED ACCOUNT CLOSURE FORM FOR LINKED PRODUCTS

Please tick (✓)the appropriate option/s) / We request you to close my / our Depository Acc	counts Investment Services Account Trading Account
which is / are linked to my saving / current account	
Annexure 'Q' (Application for clos	sure of Beneficiary Depository Account)
Depository Account DP ID with HDFC Bank	Timelines : 10 working days
Client ID with HDFC Bank	
Reason/s for closure of Account	
/ We request you to transfer the balance of securities in my / our	Depository account to (Name of the DP)
pearing my Client ID DP ID	
Duly filled & signed Annexure to Annexure 'Q' to be provided along	g with DIS.
I / We confirm to have surrendered all unutilised delivery	instruction slips. (DIS)
I / We confirm to have exhausted all delivery instruction s Additional Instructions for Depository customers	slips / misplaced / not traceable.
<u> </u>	
 Kindly submit one Delivery Instruction Slip duly signed by ALL the account holders with target DP ID & Client ID and NOT by POA holder. 	3. Kindly ensure that at least one of the account holder visits the Branch to submit the application. He / she is required to submit a copy of a valid ID proof along with the original for verification
Original Board resolution required In case of Corporate account closure.	Incase of Transfer-cum-closure-cum-waiver, kindly ensure that the target a/c is held in the same combination of source DP account and
am aware that my depository account can not be closed I) If I am holding any shares in this account and have not given the	please provide a Client Master List (CML) of the target a/c duly stamped & signed by the concerned DP. e necessary instructions to transfer such shares.
I) If I am holding any shares in this account and have not given the If It is linked to trading account and have not given necessary i	please provide a Client Master List (CML) of the target a/c duly stamped & signed by the concerned DP. e necessary instructions to transfer such shares.
1) If I am holding any shares in this account and have not given the 2) If It is linked to trading account and have not given necessary i Signature of Sole / 1st holder Signature	please provide a Client Master List (CML) of the target a/c duly stamped & signed by the concerned DP. e necessary instructions to transfer such shares. nstruction to delink it.
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Trading Account 1. I / we fully understand that by virtue of closure of the above Securit Trading Account. I am / we are also closing out the facility of e-IF	please provide a Client Master List (CML) of the target a/c duly stamped & signed by the concerned DP. e necessary instructions to transfer such shares. nstruction to delink it. of Second holder Signature of Third Holder Name Timelines: 10 working days ies 2. Closure will be in accordance with the client member agreement entered in to by me/us with HDFC Securities Limited and other terms
Trading Account 1. I / we fully understand that by virtue of closure of the above Securit Trading Account. I am / we are also closing out the facility of e-IF Mutual Fund and other Investment Product, as offered by / throughput for the securities Ltd.	please provide a Client Master List (CML) of the target a/c duly stamped & signed by the concerned DP. e necessary instructions to transfer such shares. Instruction to delink it. of Second holder Signature of Third Holder Name Timelines: 10 working days 2. Closure will be in accordance with the client member agreement entered in to by me/us with HDFC Securities Limited and other terms and conditions issued by HDFC Securities Ltd from time to time. 3. I / we further undertake to indemnify HDFC Securities Limited against any loss, claims, damages that may have accrued to which may arise out of or in connection with the transactions entered into or acts done or omitted prior to th termination/closure of the above trading account.
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SECTION B. DE I INKING & DE I INKING/RE I INKING	

	edit Card lit Card number		Timelines : 10 working of
_	Please delink my Credit Card from	om the existing CASAA/C	
		om my existing A/C and re-link to A/C No.	
	•		
		norize HDFC Bank Ltd to debit my SB / CA account me	
	num amt due 5% of to	tal outstanding including EMI or Rs 200/- whichever is	higher Signature of Primary card holder
R			
	amt due	v statement, on the neumant due date	Name
5 11 1	uicated in my credit card month	y statement, on the payment due date.	Name
) DI	E-LINKING / RE-LINKING		Timelines : 10 working o
	e request you to delink following	products from my A/C NO	20 working days (in cas
			ISA with holdings)
	re-link the same to my alternate		
'lea	ase mention the details of other	product for Re-linking request)	
ir. Io.	Description	Provide details (A/C Nos. / Card Number / Details	TERMS & CONDITIONS
		of Standing Instruction)	
1	Loan Account 1	LOAN Account Number	As per requirement I am submitting 3 security cheque leaves duly signed from my alternate account number & SI Debit Authorisation
2	Loan Account 2	LOAN Account Number	Form for Assets
3	Gold Loan	LOAN Account Number	I confirm that holding pattern in old & new bank account is same
4	Investment Services Account	ISA Account Number	Two cancelled cheques one of the account to be delinked & one cheque of the account to be relinked should be provided along with the reque
	Depository Account (Tick the	DP ID -	A. Mandate for receiving dividend in the Depository Account. (Incase of dividend mandate, the bank a/c should be of the 1st
	appropriate option from both A&B or only B mentioned in		holder of the above mentioned demat account). B. Debit Authorization for Bank Charges and Undertaking for the
5	Terms & Conditions column	Client ID -	payment of Interest in case of occurrence of Debit Balance
6	Trading Account	Trading Account Number	As per requirement I am submitting POA franked on DD / MM / YYYY
7	FD for Interest Payment	FD Account Number	
8	Locker for SI debit	Locker Number	
9	Kids Adv A/C for SI debit	Kids Account Number	
rm	s & conditions (for Standing Instruct		and the first translation of the control of the Control
1/1/1/	count(s) shall not any way impair the right of	nding account on the date of execution of the standing instruction. The failure the Bank to debit the Service Charges	e on part of the 7 us to maintain sufficient balance in the Said
Ac	e hereby authorize the Bank to debit my acco	ount & execute the standing instruction as per instruction provided above.	
I/W	e authorize the bank to debit my account to c	ebit all types of Bank Charges / commission / fees (Service Charges) paya	•
Acc I/W I/W	e authorize the bank to debit my account to de understand that a maximum of 3 attempts	ebit all types of Bank Charges / commission / fees (Service Charges) payal shall be made to execute the standing instruction; after which no further action	on shall be taken.
Acc I/W I/W I/W	e authorize the bank to debit my account to de understand that a maximum of 3 attempts	ebit all types of Bank Charges / commission / fees (Service Charges) paya	on shall be taken.
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Other relationship held with HDFC bank (\circ) (Please tick (\checkmark)the appropriate option/s) Date:_

_ Days

Product

No. Product No . Product Product 1 CASA 4 Trading Account 7 FD Interest Payment 10 Credit Card 2 Depository Account 5 Loan 8 Locker 11 Other ECS / SI 3 TPP/ISA 9 SI for Kids 6 Gold Loan

Signature & Name of the bank official

Branch Code:_

Timelines for the above accounts to get closed _